



## **POLICY DOCUMENT FRONTPAGE**

**POLICY NAME:** Home School Agreement Addendum

**DATE ADOPTED:** September 2020

**DATE GOVERNORS AGREED POLICY:** Agreed as a Chair's Action

**REVIEW PERIOD:** This policy will be regularly reviewed following Government Guidelines

**REVIEW RECORD:** As above

## **Alec Hunter Academy Home School Agreement**

### **Covid-19 addendum from 1/9/20**

#### **The school will:**

- Ensure there is adequate opportunity for physical activity and access to outdoor spaces where possible, taking on board the social distancing guidance issued to schools.
- Where a pupil has an EHCP, the school will work with other partners to fulfil as many of the requirements of the EHCP as possible.
- Stagger the start/end of the school day and stagger breaks and lunchtimes to reduce the contact children have with each other.
- Set out distance markers on the route into school for families to socially distance themselves and set clear details of moving around the school safely to students.
- Set clear expectations for students about sneezing, coughing, tissues and disposal and avoiding touching of the mouth, nose and eyes with hands.
- Make soap and water / hand sanitiser available to students and staff and ensure everyone is washing or sanitising their hands regularly across the school day; expect that where students are washing their hands, they do so for at least 20 seconds.
- Assign students to the same desk/workstation for each lesson in a subject and separate the desks as far as is possible within the room.
- Keep windows open and prop doors open wherever possible to increase airflow.
- Our staff will use the Behaviour and Rewards ladders with students in lessons as they would normally, giving warnings as needed and PROUD points for students who work well. The Behaviour Ladder has been updated and students will be sanctioned if they fail to adhere to measures taken to minimise the risks of catching and transmitting coronavirus. If your child persistently does not follow the instructions of staff or refuses to abide by the rules for their own safety and the safety of others especially social distancing rules, additional sanctions will be put in place and parents/carers will be contacted.
- Maintain increased cleaning routines.
- Have a room for isolated pupils to wait in until they are collected and inform parents if there has been a confirmed case of Covid-19 in school.
- Set work for students who are ill or self-isolating; we will not set work for students who are being kept at home for other reasons.
- Cancel assemblies, trips, and events where children would have to gather together.

#### **The family will:**

- Ensure that their child/ren attend school, unless they are following public health or clinical guidelines, as attendance is mandatory.
- Ensure that their child/ren bring full equipment to school as we are not able to lend equipment out. This should be a minimum of a pen, pencil, ruler and calculator.
- Share and explain expectations and rules set by the school with their child/children.
- Explain to their child/children that they will need to stay away from others in school and support the school's decisions if it is reported that their child/ren has breached social distancing rules.
- Strictly follow altered routines for arrival and departure.
- Only have one parent on the school premises at a time. Ideally, without other children who do not attend this school.
- Instruct our children to regularly wash their hands and follow the school's instructions on hygiene as set in the behaviour policy.
- Ensure their children/child comes to school in correct school uniform each day, or in correct PE kit on days with PE lessons on the timetable.

- Keep phones switched on and be available to collect their child/children if requested by the school.
- Keep their child/children at home for 10 days if they show any symptoms of the Coronavirus and get them tested as soon as possible.
- Keep their child/children at home for 14 days if a member of the household shows symptoms of Coronavirus.
- If a member of their household tests positive for Coronavirus, share recent contacts promptly with NHS Test and Trace.
- Keep their child/children and all members of their household at home for 14 days if advised to by NHS Test and Trace.
- Not visit the school office except in emergencies. Please telephone or email to make enquiries.
- Stay as short a time as possible on the school premises and socially distance from other families.
- Make the school aware if they have concerns about their child/ren's mental health so that appropriate measures can be put in place.
- Maintain social distancing from friends and other families outside of school (following government guidelines).

**As a student, I will:**

- Attend school every weekday and at the starting times agreed by the school and I will ensure that I contribute to a calm working environment, following the Behaviour for Learning policy.
- Follow the instructions of members of staff to maintain a safe environment and demonstrate respectful behaviour towards others, showing self-discipline and taking responsibility for any consequences of my actions.
- Abide by the school's rules on the use of ICT equipment and mobile phones to prevent harassing others, obtaining indecent images or any other improper use of electronic forms of communication.
- Stay in areas designated to my year group during social times and avoid mixing with other year groups in school to ensure that I remain within my year group bubble.
- Make sure I keep my distance from other people including my friends; if I stretch out my arms and I am almost touching someone; I have to move away.
- Understand that social distancing rules are to be taken seriously and that refusal to follow these rules will result in the matter being referred to a senior member of staff, sanctions given, and contact made with home.
- Stay at my desk or workstation when in the classroom.
- Have my own equipment in class and not share it with others.
- Frequently wash my hands with soap and water for at least 20 seconds or use hand sanitiser especially as I enter school, enter a classroom, before I eat, if I sneeze or cough and during breaks and lunchtime.
- Follow expectations about sneezing, coughing, tissues and disposal ('catch it, bin it, kill it') and avoid touching of the mouth, nose and eyes with hands.
- Tell an adult if I am experiencing symptoms of Coronavirus and participate in tests for Coronavirus if required.
- Stay at home with my family if any of them are showing symptoms or if I am advised to by NHS Test and Trace.
- Maintain social distancing from friends and other families outside of school (following government guidelines).