

LWO/NWR

26th April 2016

Parents/Carers of Students currently in Years 8 and 9

Dear Parent/Carer

**Humanities Trip to Amsterdam and Berlin
Sunday 2nd April 2017 – Friday 7th April 2017 (6 Days/5 Nights)**

We are proposing a Humanities trip to Amsterdam, Holland and Berlin, Germany. This trip is primarily aimed at those opting to study History and/or RPE next year due to the strong links with the GCSE courses. However this trip will also enhance the Geography GCSE course through the studying of Tourism, Industry and Development. Finally, for any student opting to study German at GCSE level, this trip will give them the opportunity to practice their language skills.

We will be travelling by coach and ferry to Amsterdam where students stay overnight before visiting Anne Frank's house the following morning. We will then travel by coach to Berlin where we will stay a further 3 nights/4 days in Berlin before returning early morning on Friday 7th April. Accommodation is on a half-board basis except on the days when we are travelling, therefore students will have to buy one breakfast and one dinner.

The total cost of the trip will be **£575** which includes all travel, half-board accommodation (except where stated above), insurance and excursions. The only additional cost will be spending money for lunch, souvenirs, snacks and drinks. Excursions will include a visit to the Sachsenhausen Concentration Camp, the Olympic Stadium in Berlin, Hitler's WW2 bunker, the BMW plant, Berlin Zoo and the grounds of the SS and Gestapo Headquarters.

This trip is only open to students who have their own passport, **which must be valid for the period of travel**. Please contact me if your child does not hold an EU passport as I will need to make additional arrangements. You will also need to arrange for your child to have their own European Health Insurance Card. Applications can be made online at <http://www.ehic.org.uk> or by calling 0300 330 1350.

To secure a place, we need to have received an initial **non-refundable** deposit of **£75.00** by **Friday 20th May 2016**. An interim **non-refundable** deposit of **£150.00** will be due by **Friday 15th July 2016**. Subsequent payments can be made in instalments, but the full balance of **£575** must be paid by **Friday 10th February 2017**. Places will be allocated on a first-come, first-served basis, although they are also conditional on students having a record of good behaviour. In the event that the trip is over-subscribed, priority will go to students who have opted to study GCSE History or RPE.

As we approach the trip, any cancellation will result in a loss of a percentage of the money, which increases as the time to departure gets closer. If you should choose to withdraw your child:

- 70 - 31 days before the trip, 50% of the money will be lost
- 30 days or less before the trip, all money will be lost

Cont/d

ALEC HUNTER ACADEMY Stubbs Lane, Braintree, Essex CM7 3NR.
t: 01376 321813 f: 01376 326839 e: admin@alechunter.com w: www.alechunter.com

You can pay using our secure, online payment service, Parent Pay, in which case you simply need to return the consent form attached and indicate that you have done this. Alternatively, you may pay by cheque, payable to Alec Hunter Academy, and return it with the permission slip in a sealed envelope marked with your child's name, tutor group and stating '**BERLIN 2017**' to the school office. Should you require any further information, please do not hesitate to contact me.

Yours sincerely

A handwritten signature in black ink, appearing to read 'L Woolnough', with a stylized, cursive script.

Miss L Woolnough
Head of Humanities

PARENTAL CONSENT FORM



VISIT TO: Amsterdam and Berlin 2017

1. I wish to apply for a place on the above trip for my child, the details of which have been noted by me.

FULL NAME (as your child's name appears on their passport) and Tutor Group

Name: _____ Tutor Group: _____

2. If a place is available, I agree to pay to you my share of any reasonable expenditure which you properly incur in organising the visit.

I understand the cost will be £575.

- ☐ I enclose an initial deposit of £75.00
or
☐ I have paid an initial deposit of £75.00 on ParentPay

NOTE:

If paying by cheque please make payable to
Alec Hunter Academy and return with this
consent form via the school office

I understand that an interim non-refundable deposit of £150 is due by Friday 15th July 2016. The final cost is due no later than 10th February 2017.

3. I understand that the deposit is non-refundable and that if I withdraw my child the following will apply:
 - 70-31 days before the trip, 50% of the money will be lost
 - 30 days or less before the trip, all money will be lost
4. I also agree that if the visit is cancelled for any unavoidable reason I may be requested to pay a reasonable share, if the cost of meeting all expenses and commitments is not covered by my deposit, nor by insurance. I understand that under no circumstances would I be liable for more than the stated cost of the trip.
5. I also agree to authorise members of staff during the course of the visit to approve such medical treatment for my child as is deemed necessary in an emergency on the advice of a qualified medical practitioner.

I understand that it is my responsibility to ensure that my daughter/son has a current, valid passport and European Health Insurance Card. The failure to do so will prevent my child from travelling and I may forfeit the full cost of the trip.

Any special medical/dietary requirements:

Signed: Parent/Carer: _____ Date: _____

Parent Name (block capitals): _____

Emergency Contact Number/s: _____