

JDA / MAR

16th September 2016

Dear Parent/Carer

Music Lessons – Autumn 2016 to July 2017

Your child has expressed an interest or shown an aptitude for learning an instrument at Alec Hunter Academy. The lessons take place during timetabled lessons, for twenty to thirty minutes per week. Students will be allowed out of their lessons, but it is the student's responsibility to complete any classwork or homework that they may miss. There are a total of ten lessons during every term. **Lesson times and dates are displayed on the main Music notice board outside G3.**

Due to the popularity of instrumental lessons we offer a 'shared lesson scheme' where possible, so your child can be taught with someone else. This not only benefits your child as far as learning is concerned, but also brings the price down considerably.

Instrumental lessons can be of great value to everyone. Whether they are being taken for future career reasons or purely for fun, learning an instrument has been proven to enhance a child's learning.

If you are currently in receipt of income support, income based Job Seekers Allowance or Working/Child Tax Credit, a redeemable tuition voucher is available for the sum of **£42.50**, valid for one year. Please complete the attached application form and **return to Essex Music Services** as soon as possible to receive the voucher. **The vouchers are issued to students across the County on a first come, first served basis, subject to funding.** The school will be notified by Essex Music Services once the voucher has been issued.

Should you wish your child to receive instrumental lessons, please carefully read the following terms and conditions:

1. You are required to subscribe to the lessons for the minimum of **one term**.
2. Lessons must be paid for in advance at the beginning of each term.
3. Once lessons have started, fees cannot be reimbursed.
4. Lesson times may vary and it is the student's responsibility to be aware of when the lessons take place – **displayed on the notice board outside G3.**
5. If a student misses a lesson through illness, forgetfulness or any other reason, unfortunately the lesson cannot be reimbursed.
6. Students must take full responsibility for their own instruments; Alec Hunter Academy cannot take responsibility for any loss or damage that might occur.
7. Should a teacher be unable to take the lesson for that particular week, they will provide the missed lesson at a later time in the term.
8. Should a teacher be unable to complete the ten lessons over that termly period, you will be informed, and the appropriate monies refunded.

ALEC HUNTER ACADEMY Stubbs Lane, Braintree, Essex CM7 3NR.
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9. If at any point during that time you no longer wish your child to receive instrumental tuition, you **must give written notice before the end of the term in which your child is currently receiving tuition.** This must be given to the Music Department, **not** via the instrumental teacher.
10. Group lessons are subject to demand, uptake by students and availability.

Once your child has started lessons, please encourage them to practice and get into a routine, so that they may have the maximum benefit from their lessons. **A minimum of 15 minutes per day is usually advised.**

If there is an instrument not listed below that your child would like to learn, please let us know and we will attempt to provide tuition. **Should your child not possess the instrument that they would like to learn, they are available from Essex Music Services, on a three-month hire/buy scheme.** For more details, please go to the Instrumental Lessons folder in the Extra Curricular section on the school website.

Current prices for tuition are based on **10 lessons per term** and are as follows:-

INSTRUMENTS	DAY	20 MINS	
		SHARED	SINGLE
Voice	MONDAY	£46.70	£93.40
Piano / Keyboard	TUESDAY	£46.70	£93.40
Drums	TUESDAY	£46.70	£93.40
Guitar (electronic/acoustic), Bass	THURSDAY	£46.70	£93.40
Flute, Clarinet, Saxophone, Trumpet, Trombone	FRIDAY	£46.70	£93.40

If you wish your child to receive lessons you can pay using our secure, online payment service ParentPay, in which case you simply need to return the reply slip attached and indicate that you wish to do this. The payment can then be added to your account. Alternatively, you may pay by cheque, payable to Alec Hunter Academy, and return it with the reply slip in a sealed envelope marked with your child's name, tutor group and stating **'Music Tuition'** to the school office.

Due to demand we cannot guarantee that your child will be able to have a single lesson, but will do our best to accommodate such requests.

I look forward to hearing from you.

Yours sincerely



Mrs J Davies
Lead Teacher of Performing Arts



To: Mrs Davies
Lead Teacher of Performing Arts, Alec Hunter Academy

Student's Name: _____ Tutor Group: _____

My child would like instrumental lessons in: _____

I prefer the lessons to be single / shared (delete as appropriate)

Please tick as appropriate:

My child already has their own instrument	
I will be hiring an instrument from an external provider	

My child is currently the standard of:

Beginner / Standard	Playing for 1 year	Playing for 2 years	Playing for more than 2 years	Has successfully passed Grade ____

- ☐ I have read and agree to the terms and conditions outlined
- ☐ I enclose a cheque payable to Alec Hunter Academy for the sum of £_____ as payment for lessons during the coming term
- ☐ I will be paying by ParentPay
- ☐ I have applied to Essex Music Services for a tuition voucher and have deducted the amount of £42.50 from my payment.

(Please tick as appropriate)

Signed: _____ Date: _____
Parent/Carer

Contact No: _____

Email: _____