



## **POLICY DOCUMENT FRONTPAGE**

**POLICY NAME:** Uniform Policy

**DATE ADOPTED:** January 2019

**DATE GOVERNORS AGREED POLICY:** January 2019

**REVIEW PERIOD:** 3 years

**REVIEW RECORD:** Next review date January 2022



## Uniform Policy

### Aims

- To promote a sense of pride in the school
- To support positive behaviour and discipline
- To protect pupils from social pressures to dress in a particular way
- To encourage, identify with and support the school's ethos
- To support parents to provide an efficient and value for money dress code for their child

### Staff responsibilities

We expect all staff to:

- Dress professionally for their responsibilities at work
- Challenge incorrect uniform at all times and deal with infringements appropriately
- Not allow any concessions to uniform standards unless agreed by the LG for the year group, PSL or SSL
- Recognise that the promotion of high standards of appearance is everyone's responsibility

Listed below are the uniform and PE kit requirements. There will be no variations on the uniform stated. Pupils wearing the Alec Hunter uniform are representing the school on their way to and from the school and should be dressed accordingly in full uniform

### Uniform

- Black blazer & Alec Hunter badge
- Plain white shirt - top button of white shirts must fasten in order for clip-on tie to be worn
- Plain black tailored trousers or knee length skirt from school recommended retailers only, which can be found on the school's website
- Clip-on Alec Hunter tie
- Optional plain black V-neck jumper
- Black socks or tights
- Black low-heeled leather or leather-look shoes, no canvas shoes

Badges and ties can be purchased from the school reception and all other school uniform is available online via the link from our website.

### Trousers

Please note that only plain black tailored trousers purchased from the school's recommended retailers meet our uniform requirements. Trousers should not be of the skinny leggings type or made from stretchy material.

Students wearing alternative trousers are expected to have a note and report to their Student Support Leader, who will discuss reasons with them and arrange for a letter to be sent home if appropriate.

## **PE Kit – Outdoor**

### **Boys**

- School rugby shirt
- School polo shirt
- Plain black shorts – school logo optional
- Black football socks – school logo optional
- Football boots
- Gum shield (recommended)

### **PE Kit – Outdoors – Girls**

- School sweatshirt
- School polo shirt
- Plain black shorts – school logo optional
- Black football socks – school logo optional
- Football boots (optional)

Optional (for cold weather): School tracksuit bottoms or plain black tracksuit bottoms for boys and girls

### **PE Kit – Indoor Boys & Girls**

- School polo shirt
- Plain black shorts
- Black football socks – school logo optional
- Indoor trainers

All students need to bring their kit for every lesson and are expected to change, even if they have a note, unless they are physically unable to do so.

We recommend that students have a warm outdoor coat which fits over their blazer for the cold weather. Hoodies and tracksuit tops or other items of sportswear are not permitted, even when worn as coats, and will be confiscated if worn within the school grounds.

## **Uniform Expectations**

### **Clothing**

- Shirts must be tucked in at all times, including at break, lunch, before and after school.
- Blazers should be worn at all times unless students are given permission to take them off during lessons.
- Only narrow width, plain black belts are permitted.
- Only plain black V-neck jumpers can be worn under blazers.
- Hats, scarves and gloves must not be worn in the building.
- All clothing items should be labelled with the student's name. The school cannot be held responsible for any loss.

### **Footwear**

Please note that trainers, plimsolls, canvas shoes or any sports-style footwear must not be worn in school, but trainers can be worn on the tennis courts to play football at break and lunchtimes. If students decide to change into trainers they must do so on the tennis courts and they must change back into their shoes before re-entering the buildings.

Students who have been instructed to wear trainers for medical reasons will be expected to have a Doctor's note. It is also expected that they will wear black or dark-coloured footwear so that the difference is less noticeable. Students wearing alternative footwear because shoes are broken or do not fit are expected to have a note confirming this and to report to their Student Support Leader, who will arrange for them to be issued with a pair of loan shoes.

The issuing of loan shoes is intended to help students in these circumstances. Refusal to wear loan shoes will attract a sanction in the same way as refusal to follow instructions from staff. The school would prefer not to have to enforce this regulation and it can easily be avoided by parents ensuring that their child is wearing suitable shoes for school.

Students will be expected to have new shoes by the beginning of the following week. If there are financial reasons why this is not possible, please contact the school directly, as we may be able to offer support.

All notes from parents must be signed and dated by a Student Support Leader or a senior member of staff.

### **Hair**

Whilst it is understood that fashionable hair is important to young people, certain styles will not be permitted in the school. This includes the following:

- Severe spiking
- Extreme gelling
- Any colours (or colour combinations) that are not a natural hair colour
- Tramlines or any "artwork" shaped into hair
- Crops shorter than a "number 2"
- Hair accessories must be small and unobtrusive

The decision on what constitutes an extreme hairstyle is at the discretion of the school and students may be sent home to moderate the style or have it changed so that it is in keeping with the expectations of the working environment of the school. If parents are in any doubt as to whether a style/colour is acceptable, we would advise that they contact the school **before** getting it done.

### **Jewellery**

Jewellery is not permitted, although students may wear a watch. We do not permit any type of Smart Watch. Smart watches will be confiscated on site and treated in accordance with the Mobile Phone Policy. With regards to piercings, a single plain small stud in each ear lobe is all that is permitted. All jewellery must be removed during PE lessons.

### **Make-up**

Students in years 7 and 8 are not permitted to wear any make-up but subtle make up will be allowed in year 9 -11. If this is too noticeable then students will be asked to remove or reduce it. Coloured nail varnish, fake nails and fake eyelashes are not allowed in any year group.

### **Summer Uniform**

In summer the Leadership Group will decide if blazers can be removed during the school day. It will always be the expectation that students wear their blazers up until break time when, if agreed by Leadership Group due to extreme weather conditions, blazers will be allowed to be removed from lesson three onwards.

### **Uniform Infringements**

Students who do not comply with uniform expectations may

- Have their Responsibility Card signed
- Be given the opportunity to rectify the infringement by wearing loan shoes
- Have the items confiscated for the rest of the day or for persistent infringement until the end of the week

- Have parents contacted to bring in correct uniform
- Be sent home to rectify the infringement if before 8.45am and in Years 10 and 11
- Have parents contacted so they can go home to rectify the infringement if after 8.45am or in Years 7,8 or 9
- If infringement is over a period of time, be given pastoral detention, Headteacher's or Saturday detention
- Be removed from social time, lessons and placed in internal exclusion for serious uniform infringements until rectified.